



## CITY OF SIERRA MADRE, CALIFORNIA

Accepting applications for **Paramedics**

**\$9.00 to \$10.94 an hour**

**OPEN UNTIL FILLED - 30 IMMEDIATE POSITIONS**

The City of Sierra Madre is seeking enthusiastic individuals to assist with the City's Paramedic Program. Under general supervision, paramedic responds to fire & medical emergencies, maintain medical records and correspondences, maintain department equipment, and assists with basic fire prevention activities. Part-time position (under 940 hours per year); shifts are 24 hours Monday - Sunday.

### Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Responds to emergency incidents and performs ALS functions that are within their scope of practice;
- Maintain EMS equipment on the Sierra Madre Fire Department Rescue Ambulances;
- Perform and record daily checks of all Sierra Madre Fire Department Rescue Ambulances to ascertain readiness in accordance with Sierra Madre Fire Department, County of Los Angeles, State of California, and the U.S. Department of Transportation;
- Perform daily clean up of the buildings and grounds of the Sierra Madre Fire Department;
- Perform computer data entry for responses attendance and training reports;
- Assists in inspection of multi-residential occupancies for compliance with applicable fire, life safety, codes and ordinances;
- Assists in the medical training of the Sierra Madre Fire Department;
- Perform First Aid and CPR Training, including use of an AED to the community;
- Conduct station tours;
- Performs various related essential duties as required by the Fire Chief, Assistant Chief or Paramedic Coordinator

**Minimum qualifications:** A high school education or equivalent; completion of an accredited Paramedic school, and combination of training and experience which provides the required skills, knowledge and abilities to perform the required tasks. License Requirements Possession of a valid California Ambulance Driver's License and EMT-P Certification License with the County of Los Angeles (copy of ACLS/CPR cards). All candidates for this position will be subject to a physical examination. All candidates for this position will be subject to a background investigation. All candidates for this position will be subject to a drug screening. All candidates for this position will be subject to a license background check with the County of Los Angeles Department of Health Services.

**Pay Range:** The pay range for this position is \$9.00 to \$10.94 per hour. A mandatory deferred compensation plan is offered in lieu of Social Security withholding.

**Application process:** Visit the Paramedic JOB FAIR on Sunday, February 25, 2007 from 8 am to 3 pm at 611 East Sierra Madre Blvd.

*Interested applicants are encouraged to submit their resumes before the Fair to 232 West Sierra Madre Blvd. Sierra Madre CA 91024 or visit [www.cityofsierramadre.com](http://www.cityofsierramadre.com) for more information.*

**Immigration and Reform Act of 1986:** In compliance with the Immigration and Reform Act of 1986, all new employees must demonstrate eligibility to legally work in the United States by providing required documentation.

**Equal Opportunity Employer:** The City does not make employment decisions based on sex, race, color, religion, national origin, ancestry, age, marital status or physical handicap, except when such qualifications are appropriate occupational qualifications

**Employment Standards:** Employment with the City of Sierra Madre is contingent upon meeting the medical standards of the position. A candidate must pass a pre-employment physical examination, including a drug/alcohol screening and a reference and background check.

The City of Sierra Madre makes reasonable accommodations for disabled persons, considering each situation on an individual basis. Please make direct requests for accommodation to City Administration – Personnel. The provisions of this job announcement do not constitute an expressed or implied contract. Any provision contained in this job announcement may be modified or revoked without notice.

**Questions:** Questions may be directed to Miguel Hernandez at (626) 355-7135 or at [mhernandez@ci.sierra-madre.ca.us](mailto:mhernandez@ci.sierra-madre.ca.us). Applicants may wish to visit the City's official website – [www.cityofsierramadre.com](http://www.cityofsierramadre.com) – for further information.